



Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse,
Weetwood

Meeting to be held in Woodsley Road Community Centre

Thursday, 14th March, 2019 at 7.00 pm

A Garthwaite
J Pryor
N Walshaw

- Headingley and Hyde Park;
- Headingley and Hyde Park;
- Headingley and Hyde Park

J Bentley
J Gibson
C Knight

- Weetwood;
- Weetwood;
- Weetwood;

J Akhtar (Chair)
G Harper
K Brooks

Little London & Woodhouse;
Little London & Woodhouse;
Little London & Woodhouse;





Agenda compiled by: Andy Booth, Tel: 0113 37 88665
Governance Services, Civic Hall, LEEDS LS1 1UR
Area Leader: Martin Dean Tel: 0113 33 67858

Images on cover from left to right:
Carnegie Pavilion; Bin yard at 'the Harolds'
- Hyde Park cinema; Makkah Masjid Mosque
- Beckett Park campus; St Chad's Church

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted ti the agenda by the Chair for consideration. (the special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence	
6			MINUTES - 6 DECEMBER 2018 To confirm as a correct record, the minutes of the meeting held on 6 December 2018	1 - 6
7			OPEN FORUM In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			LEEDS ANTI-SOCIAL BEHAVIOUR TEAM REVIEW To receive and consider the attached report of the Leeds Anti-Social Behaviour Team	7 - 16

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			MEANWOOD VALLEY PARTNERSHIP PROJECT To receive and consider the attached report of the Meanwood Valley Park Ranger	17 - 36
10			FINANCE REPORT To receive and consider the attached report of the Area Leader	37 - 46
11			AREA UPDATE REPORT To receive and consider the attached report of the Area Leader	47 - 58
12			DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2019/2020 To receive and consider the attached report of the City Solicitor MAP OF TODAYS VENUE Woodsley Road Community Centre <u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	59 - 62 63 - 64

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INNER NORTH WEST COMMUNITY COMMITTEE

THURSDAY, 6TH DECEMBER, 2018

PRESENT: Councillor J Akhtar in the Chair

Councillors K Brooks, A Garthwaite,
J Gibson, C Knight and N Walshaw

24 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee. The following was discussed:

Concern was raised by local residents with regard to the proposed improvements at Lawnswood Roundabout. There had been discussions with Ward Councillors and attempts to engage with Planning and Highways. The proposed improvements to replace the roundabout with a traffic light system had been based on data that could improve bus times but it was not felt that the cost involved along with the long of trees and verges would be of any benefit to the area. It was felt that there were alternative options to improve safety for pedestrians and cyclists. Further concerns raised included the consultation process and potential for the proposed scheme to have an adverse impact on pollution. It was proposed to invite a Highways representative to the next meeting of the Community Committee and to arrange a meeting with the Executive Member.

Students from Leeds Beckett University who had been assisting Councillor Gibson with the Health and Wellbeing project were introduced to the meeting.

25 Declaration of Disclosable Pecuniary Interests

There were no declarations.

26 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J Bentley, G Harper and J Pryor.

27 Minutes - Thursday, 27 September 2018

RESOLVED – That the minutes of the meeting held on 27 September 2018 be confirmed as a correct record.

28 Home Plus Update

Draft minutes to be approved at the meeting
to be held on Thursday, 14th March, 2019

As nobody from Home Plus could attend the meeting, this item was deferred to a future meeting.

29 Youth Work Review

The report of the Head of Commissioning, Children and Families presented the findings of the Youth Work review and the recommended option for future commissioning arrangements. The Community was asked to comment on the contents of the report and the recommended future commissioning arrangements. Information relating to budgets for Youth Work and population data for Inner North West were appended to the report.

Jean Ellison, Youth Offer Lead, Learning for Life and Kate Sibson, Commissioning Manager, Children and Families presented the report.

It was reported that the review had been carried out to ensure that the right services would be delivered to the right young people following a change in demographics since the last review.

Members were informed of the consultation process which had led to the recommended commissioning model. This would provide the following three wedge based contracts:

- Transitional work with 9 to 12 year olds
- Youth work provision for 12 to 17 year olds
- NEET prevention work

Members were informed that more detailed information could be provided at a ward level at Ward Member briefings.

In response to Members comments and questions, the following was discussed:

- Work with third sector providers and some concern that those who specialise in inner city areas are not equipped to carry out work in rural areas. It was reported that there had been ongoing workshops with all stakeholders to shape the appropriate delivery models.
- NEET prevention work was focussed on the 12 most deprived wards.
- Concern regarding the low number of sessions provided in Hyde Park and Little London areas. There would be an increase in provision in these areas.
- How to engage young people who don't already use services – reference was made to advertising and marketing of services..
- Changes to boundaries in Inner North West – budgets would be amended to address these changes.
- Mobile provision in Weetwood – this had not always been available. It was reported that the mobile provision was sometimes used to respond to situations elsewhere. Young people had also shown a preference for centre based provision.

- Long term contracts would be issued. These would 5 years with an additional option of a further 3 years.

RESOLVED – That the report and discussion be noted.

30 Outside Bodies Update

Members were informed that a vacancy had arisen for an appointment to the Swarthmore Centre and were asked to make a nomination.

It was further reported that due to changes in the organisations constitution that Better Leeds Communities no longer required an appointment on behalf of the Council from the Community Committee.

RESOLVED –

- (1) That Councillor C Knight be appointed to the Swarthmore Centre for the remainder of the 2018/19 municipal year.
- (2) That it be noted that the Inner North West Community Committee is no longer required to make an appointment to Better Leeds Communities.

31 Wellbeing Fund Update for 2018/19 Q3

The report of the Area Leader provided the Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activity Fund for 2018/19 and the current position of the small grants and skips pots.

The report also asked the Community Committee to approve the Wellbeing funding round process and timescales for the 2018/19 Wellbeing budget.

A guide to the Community Infrastructure Levy for Parish and Town Councils and Community Committees was appended to the report.

Jenna Robinson, Localities Officer presented the report.

The following was discussed:

- Health and Wellbeing Project – Ireland Wood Resident's Group. An application had been received for a total of £2,200. Councillor Gibson informed the Committee that this was a project carried out in collaboration with Leeds Beckett's University. The project involved a non-contact boxing exercise session followed by refreshments. Participants were asked for a minimal donation. Members supported the application.
- Members were asked to support the use of small grants monies towards future wellbeing grant applications for the remainder of the 2018/19 financial year.
- There had not been any further applications for Youth Activity Funds.

- Capital funding – £10,000 had been returned to the budget from the Lovell Park Project. Members were informed of the following two projects for consideration:
 - Access improvements to Burley Willows - £11,000 – this would secure land close to sheltered housing. £40,000 from Section106 monies had also been contributed.
 - Leeds Little Free Libraries - £1,000 – This was a project that had been started by local constituents and was operating in Headingley.
- Community Infrastructure Levy/Neighbourhood Funds – There was £21,098 available.
- The funding workshop for 2018/19 Wellbeing applications would be held on 26 February 2019. Youth Activity Funds would be discussed at school consultation workshops.

RESOLVED –

- (1) That the position for the Wellbeing Fund for 2018/19 be noted.
- (2) That the current position of the Small Grants and Skips pots be noted.
- (3) That the current position of the Youth Activity Fund and those projects supported to date be noted.
- (4) That the current position of the Wellbeing Capital fund including CIL be noted.
- (5) That the following applications be approved:
 - Health and Wellbeing Project – Ireland Wood Resident's Group - £2,200 – £1,275 from the remaining Wellbeing Funds allocation with the remainder to come from the small grants pot.
 - Access improvements to Burley Willows - £11,000
 - Leeds Little Free Libraries - £1,000
- (6) That the use of small grants monies towards future wellbeing grant applications for the remainder of the 2018/19 financial year be approved.

32 Area Update Report

The report of the Area Leader provided Members with a summary of recent sub group and forum business as well as a general update on other project activity. A copy of the Community Committee newsletter was appended to the report.

Jenna Robinson, Localities Officer presented the report.

Members' attention was brought to the following:

- Forthcoming sub-group meetings.
- Christmas bin collection details.
- Key public health issues.
- Headingley Community Hub – the Post Office had now opened and Money Buddies were also operating from there.

- Community Committee newsletter.

RESOLVED –

- (1) That the discussions of the Inner North West Communiuty Committee sub groups and key messages be noted.
- (2) That the area update newsletter be noted.
- (3) That the key public health messages for the area be noted.

33 Date and Time of Next Meeting

Thursday, 14 March 2019 at 7.00 p.m.

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Report of: Leeds Anti-Social Behaviour Team

Report to: Inner North West Community Committee

Report author: Claire Smith, 0113 3786428

Date: 20/02/19

To note

Leeds Anti-Social Behaviour Team Review

Purpose of report

1. To provide the Inner North West Community Committee with an update on Leeds Anti-Social Behaviour Team Review

Main issues

2. The attached report is provided at the specific request of the chair of Inner North West Community Committee.

Recommendations

3. To note the contents of the briefing note and receive the update from Leeds Anti-Social Behaviour Team.

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Overview

- a) In order to ensure the long-term sustainability of LASBT, the team has been consulting on the how it can redesign aspects of the service to better respond to the challenges it faces.
- b) The consultation has highlighted that current levels of demand are unsustainable and that an increasing number of individuals interacting with the service – both perpetrators and victims – have very complex needs and vulnerabilities.
- c) The consultation identified a need to:
 - a. Revise processes to ensure decision making is based on an effective triage system
 - b. Embed the identification and assessment of risk in procedures from the first point of contact.
 - c. Extend and strengthen partnership working.
- d) Redesigning some of the ways in which LASBT operates offers the opportunity to complement wider LCC ambitions around the Inclusive Growth Strategy, and will also reflect the priorities of both the Safer Leeds Community Safety Strategy and the Best Council Plan.

1. Background information

1.1 Development of Leeds Anti-Social Behaviour Team (LASBT)

- 1.1.1 In October 2009 the Home Secretary, Rt. Hon. Alan Johnson MP announced a package of practical measures to improve the collective response to ASB. This followed an incident elsewhere in the country where a subsequent report criticised the failures of both the local council and the police to share information and respond appropriately.
- 1.1.2 In January 2010 it was agreed that a comprehensive review would take place in Leeds of the local partner agency protocols and processes used to respond to, and tackle, Anti-Social Behaviour. This was completed using the nationally recognised QUEST methodology and under the guidance of a governance board representing senior leaders of partner agencies.
- 1.1.3 As a result of the recommendations of that review, a multi-agency unit – Leeds Anti-Social Behaviour Team (LASBT) – was established to deliver a specialist ASB service through locally based teams. Uniform service standards were also introduced to ensure consistency of delivery across all teams.
- 1.1.4 Due to the success of the team, the domestic noise and out-of-hours noise nuisance team was transferred and integrated into LASBT in 2012.

1.2 Current Provision

- 1.2.1 LASBT is part of Safer Leeds. It includes officers from Leeds City Council, West Yorkshire Police, Housing Leeds, Belle Isle Tenant Management Organisation, West Yorkshire Fire and Rescue Services, Youth Offending, and Victim Support.
- 1.2.2 There are currently three operational teams covering the South and City Centre, East North East, and West North West areas of Leeds. The team are supported by a performance and information team based at Merrion House.
- 1.2.3 The out-of-hours noise nuisance team is co-located within the LeedsWatch Service.

1.3 Defining Anti-Social Behaviour

- 1.3.1 LASBT was designed to deal with behaviour that cannot be reasonably resolved through tenancy management or mediation. This includes (but is not limited to) those listed below:-
 - **Harm to individuals**
Harassment, threats of violence and/or intimidation, racist behaviour or language and verbal abuse.
 - **Harm directed at communities**
Drug dealing and misuse, street drinking, prostitution, kerb crawling, aggressive begging, public drunkenness and disorder and persistent domestic noise nuisance.
 - **Environmental harm**
Graffiti and vandalism/damage to public property.
- 1.3.2 The Anti-social behaviour, Crime and Policing Act 2014 uses two definitions of ASB depending upon whether the ASB is related to a housing function.
- 1.3.3 In relation to housing, LASBT works across all tenures. Where anti-social behaviour has occurred in a housing context, LASBT will consider whether the conduct is capable of causing nuisance or annoyance to a person in relation to that person's occupation of residential premises or whether the conduct is capable of causing housing-related nuisance or annoyance to any person.
- 1.3.4 Where anti-social behaviour occurs in a non-housing related context the test will be as to whether the behaviour has caused, or is likely to cause, harassment, alarm or distress to any person.

1.4 Why is a review needed?

- 1.4.1 The nature of the issues facing LASBT has evolved since the service was established. There has been increased demand for the service, which is responding to a far greater number of complex cases and high risk incidents.
- 1.4.2 The volume of incoming referrals relating to noise nuisance, in particular, is significantly limiting the team's ability to deliver much needed work around prevention, intervention and community empowerment.
- 1.4.3 The breadth of issues being referred has also increased. The interpretation of many people outside of the service of what constitutes 'anti-social behaviour' has expanded, with ASB becoming a 'catch all' for activity ranging from minor instances of noise nuisance to serious criminal activity.

- 1.4.4 Furthermore, an increasing number of those interacting with the service – both victims and perpetrators - are displaying complex support needs and vulnerabilities. Those support needs often require specialist interventions, which LASBT is not best placed to deliver.
- 1.4.5 Organisations including Shelter have demonstrated that ASB is often prevalent where there are wider risk factors such as living in a disadvantaged neighbourhood and/or poor housing, or in a family where there is conflict, social exclusion or poverty.
- 1.4.6 With this in mind, redefining the way in which LASBT operates offers the potential to complement wider ambitions around the Council's inclusive growth strategy, especially in the context of support for priority neighbourhoods and also work within children's services and adult social care to support vulnerable families.

2. Main issues

- 2.1 The consultation process to date has underlined the strengths of the **multi-agency approach** to tackling ASB in Leeds, highlighting the positive impact of the service on communities and the value of the knowledge and skills of staff.
- 2.2 The consultation has reinforced the fact that anti-social behaviour cannot be tackled or prevented in isolation by one agency. In order to address the causes of ASB, a joined up, partnership approach is required. This will involve LCC colleagues in areas such as mental health, adult social care, children's services and housing, as well as external partners and residents.
- 2.3 Decision making should be based upon a thorough assessment of the severity of incoming cases. It is intended that **a triage system** is introduced to manage this process, and that the **identification and assessment of risk is embedded** within the system from the first point of contact.
- 2.4 It is recognised that the proposed programme of change within LASBT must be underpinned by **staff training** to ensure officers are confident using all tools available to them, and to empower them to provide robust advice, deliver successful early intervention and, where necessary, to challenge customer expectations.
- 2.5 It is recommended, following feedback during the consultation process, that a programme of **regular training** about the role of LASBT is also introduced for LCC colleagues in other services and for partners such as the Neighbourhood Policing Teams.

2.6 Areas for Priority Action

- 2.6.1 Triage of referrals:** it is recommended that the service designs and implements a triage system for all incoming referrals so that cases can be appropriately prioritised.
- 2.6.2 That system should be based on clear Terms of Reference, which support the priorities of the Safer Leeds Community Safety Strategy. It should be supported by a revised system of performance monitoring.
- 2.6.3 The identification and assessment of vulnerabilities must be embedded in that process from the first point of contact with service users. This will require scripts to be revised and regular training to be provided for both LASBT officers and officers in the contact centre.
- 2.6.4 Where cases are assessed as not being ASB cases but a support need is identified customers will be signposted to appropriate, alternative services. For complex cases it may be appropriate to refer the case for consideration by a community MARAC.
- 2.6.5 It is crucial that strong partnerships are in place to enable officers to access support from colleagues in services such as mental health, youth offending, children's services adult social care and housing, as well as partners such as West Yorkshire Police.
- 2.6.6 Community MARACs:** For complex and persistent cases it is recommended that the service establishes the use of community MARACs. This will promote early resolution of cases, joint decision making and more effective problem solving. This will enable officers to assess and manage risk more effectively for both perpetrators and victims.
- 2.6.7 Mediation:** Early intervention has the potential to resolve more ASB cases before they escalate and become increasingly entrenched. Not only could this deliver improved outcomes for the individuals involved it also has the potential to reduce costly demands on public services created through having to resolve more complex cases if they escalate.
- 2.6.8 It is recommended that a mediation service is commissioned which has the flexibility to work in various localities and at times which suit the needs of those residents involved.
- 2.6.9 Noise:** Over 60% of incoming referrals relate to noise nuisance. The existing resources cannot meet the demand and expectation of the service. The provision therefore needs to be revised, joining up day time and out-of-hours services more effectively and ideally delivering increasingly flexible coverage.
- 2.6.10 The use of technology – such as apps to record and report noise nuisance - should be explored.
- 2.6.11 In addition, a communication plan should be put in place to ensure that customers understand what actions they can take themselves.
- 2.6.12 Communication:** External communications need to be revised to provide clear advice to those seeking to use the service, particularly in the case of out-of-hours noise nuisance.
- 2.6.13 In order to manage customer expectations information about details such as anticipated response times should be accessible and, with the introduction of a triage system, customers should receive accurate information about how their case will be taken forward.
- 2.6.14 Officers need to be empowered to challenge unrealistic expectations and to set out, if necessary, the limitations of tools available to them in some circumstances.
- 2.6.15 The consultation process has highlighted a gap in terms of social media presence. Advice is being sought from the communications team as to options available.
- 2.6.16 Location of the West Team:** Currently officers based in the west of Leeds are in accommodation that does not fully meet the needs of the service. Work is on-going to identify a suitable alternative base, ideally co-located with other services in the same area of

the city. Consultation with Trade Union representatives is taking place in relation to this proposal.

2.6.17 **ASB Strategy:** It is proposed that an Anti-Social Behaviour Strategy is developed for the city which sets out a strategic framework for activity moving forward. It is intended that this should be focused around the themes of prevention, intervention, enforcement, community empowerment and integrated intelligence.

2.6.18 This will inform the future allocation of capacity and resources and ensure that activity is reflective of the ambitions set out in both the Safer Leeds Community Safety Strategy and the Best Council Plan.

2.7 Consultation and engagement

2.7.1 A wide range of consultation events have taken place with staff, elected members and partners. This has included a multi-agency OBA session and a series of staff workshops.

2.7.2 Work has been undertaken with West Yorkshire Police Independent Advisory Board and residents have been consulted via TARA. Additional consultation is due to take place via the citizen's panel.

2.7.3 An initial workshop took place with members of the Environment, Housing and Communities Scrutiny Board in December 2018 ahead of a formal meeting on 25 February 2019. Community Safety Champions were consulted in January 2019. Consultation with Community Committee Chairs is ongoing.

2.7.4 The Executive Board member for Communities has been engaged throughout the process.

2.7.5 In addition the LASBT review steering group, which is chaired by the Chief Officer for Safer Leeds, includes officers from a range of services including Adult Social Care, Children's Services, Communities and Housing. Two elected members also sit on the board, along with a Trade Union representative and colleagues from partner organisations such as Victim Support, West Yorkshire Police and the West Yorkshire Fire and Rescue Service.

2.8 Resources and value for money

2.8.1 The aim of this review is to change the way LASBT operates in order to maximise the value derived from existing resources.

2.8.2 The ambition is to enable officers to work with communities, and to make better use of early intervention tools, thereby reducing demand on public services and the associated cost of dealing with complex cases that have escalated.

3. Next Steps

3.1 Under the direction of the Chief Officer for Safer Leeds, officers will continue to redesign the current LASBT provision with a view to implementation of a final scheme after consideration by the Executive Board in June.

3.2 The LASBT Review steering group will continue to meet in order to bring partners together to shape the programme as it develops.

Figure 1: Current Structure

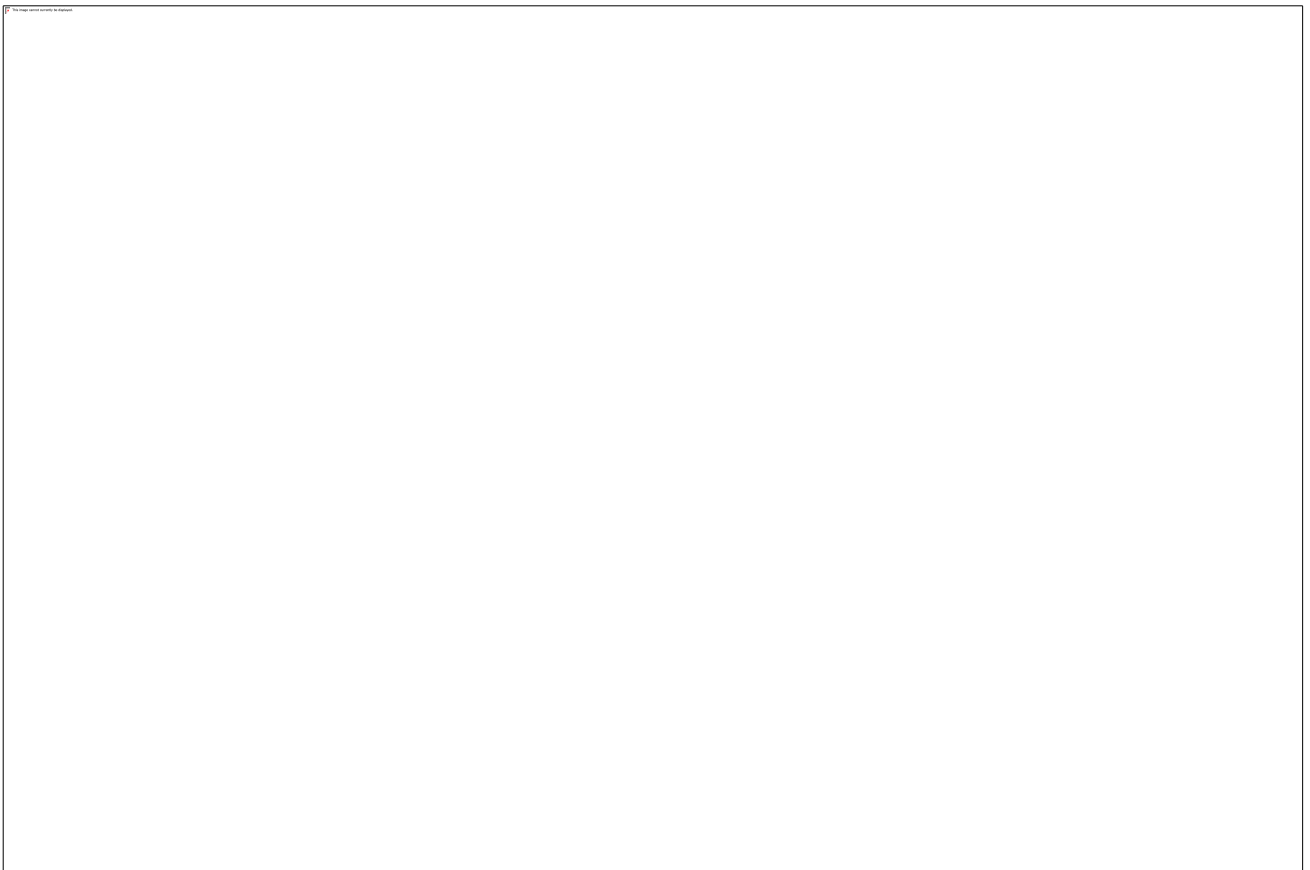
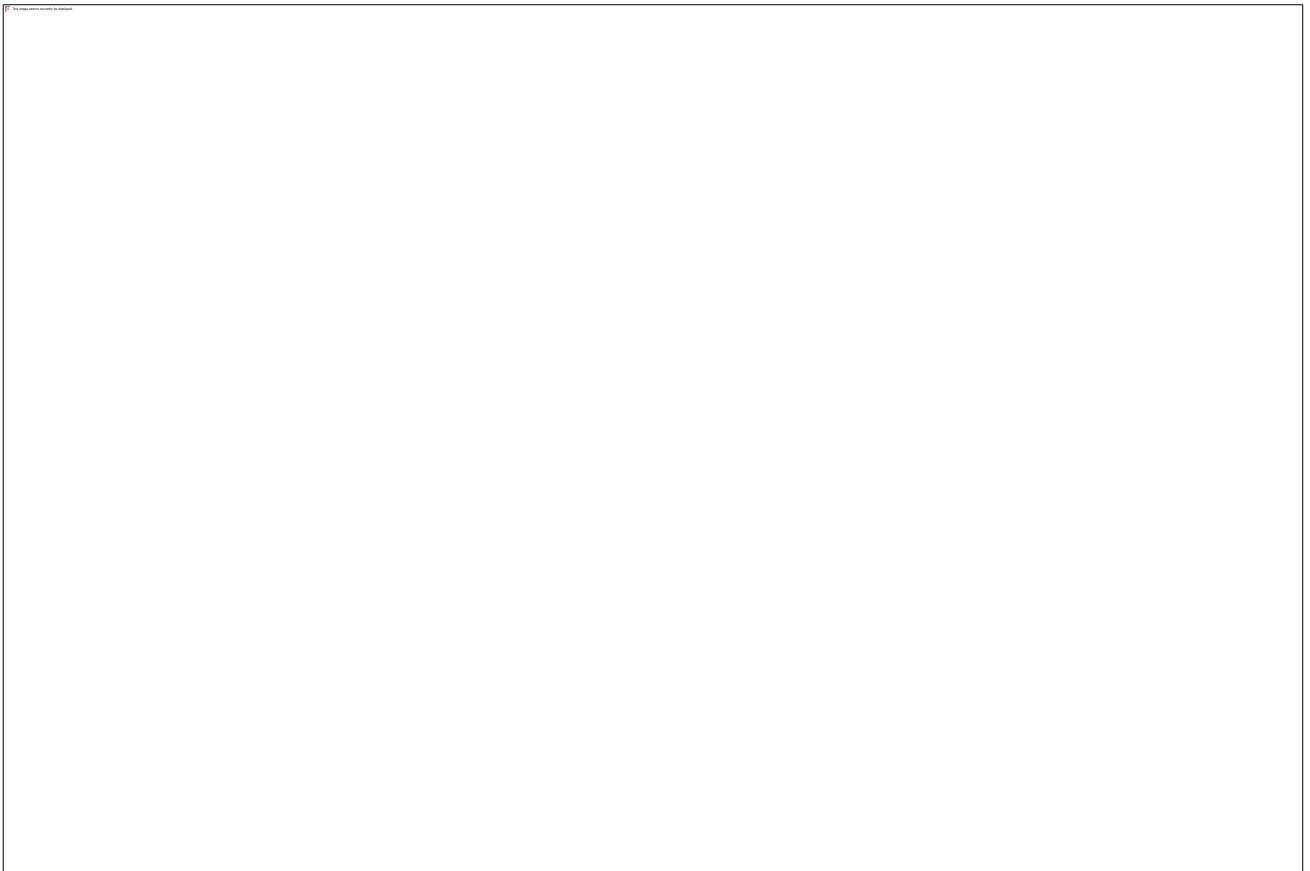
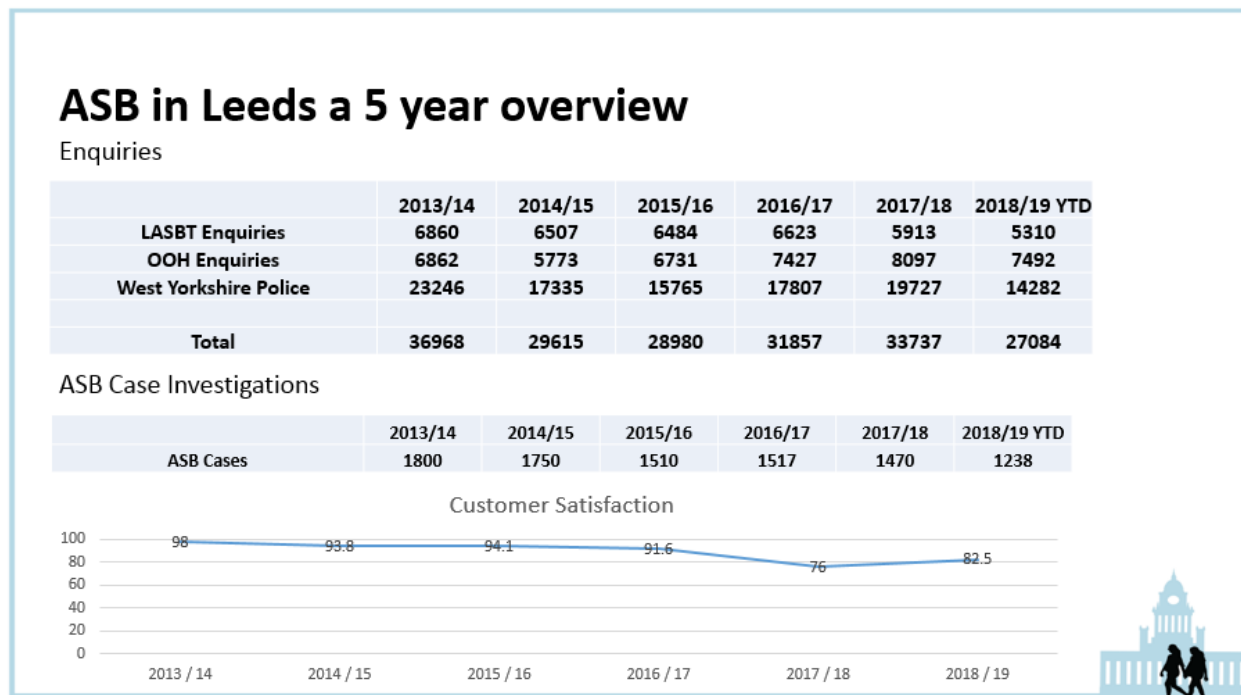


Figure 2: ASB in Leeds



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Report of: David Preston, Meanwood Valley Heritage Ranger

Report to: Inner North West Community Committee

Report author: David Preston, Meanwood Valley Heritage Ranger

Date: 14/03/2019

To note

Meanwood Valley Partnership project

Purpose of report

1. To provide the Inner North West Community Committee with an update on Meanwood Valley partnership project.
2. To receive the presentation from David Preston and note the content of the presentation

Main issues

3. The attached slide show is provided at the request of the chair of Inner North West Community committee.

Recommendations

4. To note the contents of briefing note and receive the presentation from David Preston.

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MEANWOOD VALLEY

Wilderness on your Doorstep



BACKGROUND

- Meanwood Valley stretches from urban Leeds to the rural countryside north of the city
- Rich and diverse mosaic of habitats and a wealth of wildlife, including many protected species
- Several green spaces designated for their biodiversity value
- Strong community support



AIMS

In January 2018, Leeds City Council and the Meanwood Valley Partnership were awarded £65K from the Heritage Lottery Fund to provide as many opportunities as possible to help people discover and celebrate this wildlife on their doorstep in order to ensure the sustainability of the natural heritage of the Meanwood Valley into the future.

THEMES

- Interpret nature
- Experience nature
- Understand nature
- Protect nature

*“No one will protect
what they don’t care
about, and no one will
care about what they
have never
experienced”.*

David Attenborough

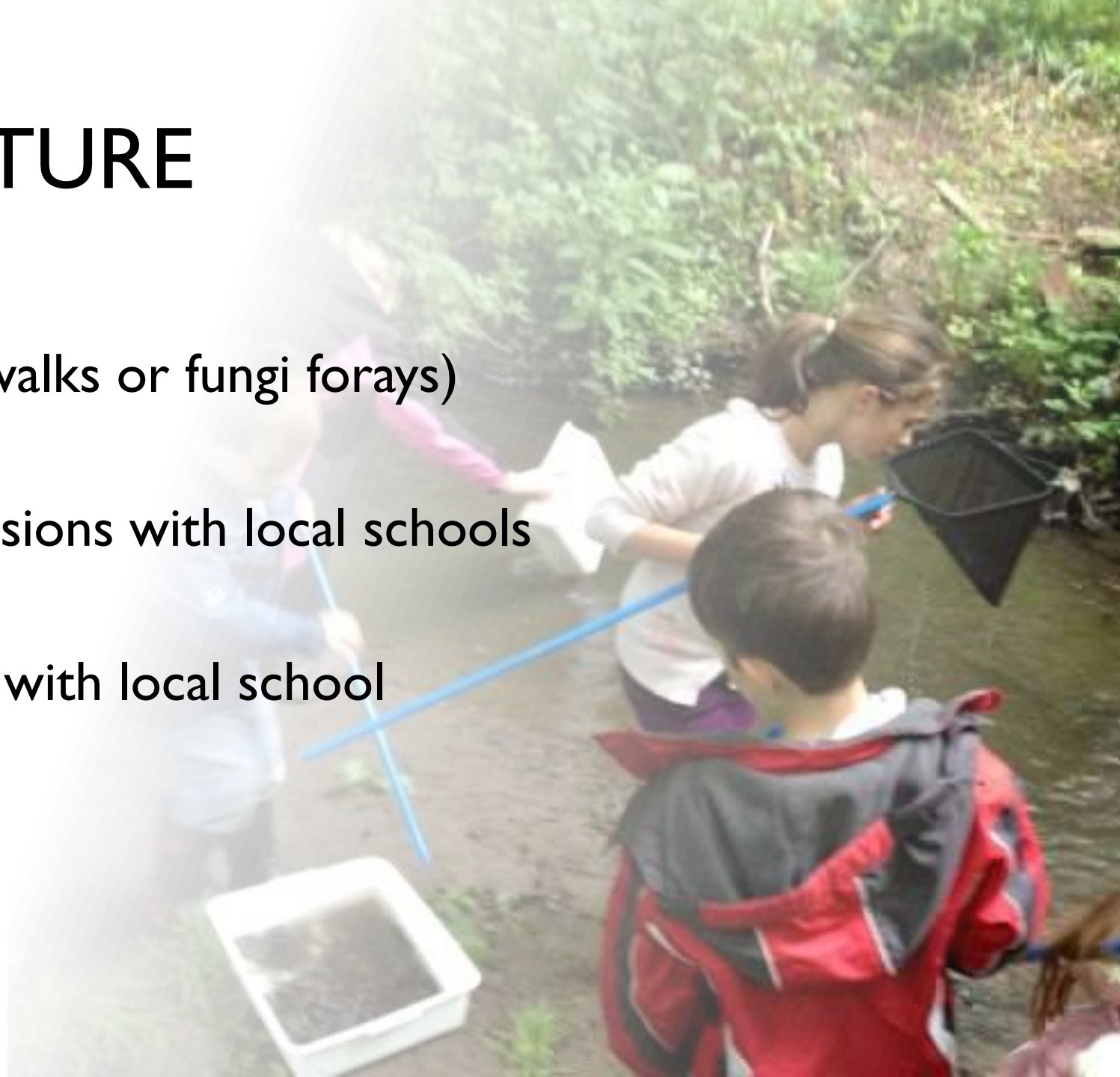
INTERPRET NATURE

- Site leaflets
- Self-guided walk booklet
- Wildlife spotters guide
- Interpretation panels
- Web content



EXPERIENCE NATURE

- Public events (such as bat walks or fungi forays)
- KS1 and KS2 education sessions with local schools
- Wildlife encounter project with local school
- Photography competition



*“The event was very informative and interesting.
Much of the wildlife was difficult to spot until it was
pointed out. I really enjoyed the session”.*

Public Nature Events

Date	Details	Site	CC	Number of Participants
01/08/2018	Small Mammal Morning	Meanwood Park	INE	21
28/08/2018	Guided Bat Walk	Meanwood Park	INE	50
29/08/2018	Moth Identification Morning	Meanwood Park	INE	10
12/09/2018	Guided Bat Walk	Woodhouse Ridge	INW	48
17/09/2018	Nocturnal Safari	Meanwood Park	INE	60
24/09/2018	Guided Bat Walk	Sugarwell Hill	INE	9
07/10/2018	Fungal Foray	Adel Woods	ONE	10
13/10/2018	Fungal Foray	Woodhouse Ridge	INW	12
20/02/2019	BTO National Nest Box Week	Meanwood Park	INE	40
Total				260

Wildfowl Walk in Golden Acre Park	Wednesday 6 March 10:00am to 12:30pm	Help take the pulse of nature by identifying and recording wildfowl species with your Ranger.
Bluebell Walk in Woodhouse Ridge	Sunday 14 April 10:00am to 12:30pm	Enjoy a Spring Guided Walk with Your Ranger to Discover Spring Flowers!
Dawn Chorus in Meanwood Park	Saturday 27th April 7:00am to 9:00am	Join our resident expert, ranger Steve Joul, on an early morning (not quite dawn) walk around Meanwood Park and Woods to learn how to identify our local birds by their song.
Meanwood Valley Trail Loop 1	Saturday 4 May 10:00am to 13:00pm	Join your Ranger on a Guided Walk of the Valley
Meanwood Valley Trail Loop 2	Saturday 11 May 10:00am to 13:00pm	Join your Ranger on a Guided Walk of the Valley
Great British Bee Count— Golden Acre Park	Saturday 22 June 2019 10:00am to 12:30pm	Help us to record bee species on this BioBlitz at Golden Acre Park
Life in the undergrowth Adel Moor	Wednesday 26 June 2019 10:00am to 12:30pm	Help us to record invertebrate species on this BioBlitz at Adel Moor
BioBlitz in Meanwood Park	Sunday 7 July 2019 10:00am to 12:30pm	Help us carry out and record species on this BioBlitz of Meanwood Park
Guided Reptile Walk on Adel Moor	Saturday 20 July 2019 10:00am to 12:30pm	Join your Ranger for a reptile hunt, help record these elusive creatures
Small Mammal Morning in Woodhouse Ridge	Tuesday 23 July 2019 10:00am to 12:30pm	Join us to discover meet some of the small furry creatures we have found in Woodhouse Ridge
Big Butterfly Count— Sugarwell Hill	Saturday 27 July 2019 10:00am to 12:30pm	Help take the pulse of nature by recording butterfly species on this bioblitz
Guided Bat Walk on Woodhouse Ridge	Monday 5 August 2019 20:00pm to 22:00pm	An evening bat walk to discover what bats reside on Woodhouse Ridge.
Freshwater BioBlitz—Pond Dipping in Adel Woods	Wednesday 7 August 2019 10:00am to 12:30pm	Help carry out pond dipping and record species on this Freshwater bioblitz
Guided Bat Detecting Walk with Talk & Setting up Moth Trap - Meanwood Park	Monday 26 August 2019 20:00pm to 22:30pm	An evening bat walk to discover what bats reside in Meanwood Woods. Followed by setting up a moth trap for tomorrow's event.
Marvellous Moths - Meanwood Park	Tuesday 27 August 2019 9:00am to 11:00am	A morning event to see what moths we caught in the trap we set at yesterday's event.



Environmental Education Sessions

“This was a lovely, fun and hands-on learning opportunity for the children.”

Date	Details	Site	CC	Number of Participants
25/09/2018	Adel St John Baptist Primary School, Mini Beast Hunt	Adel Moor and Woods	ONE	27 Pupils and 9 Adults
03/10/2018	Meanwood Church of England Primary School, Autumn Seed Gathering and Tree Educational Nature Games	Meanwood Park	INE	32 Pupils and 1 Adult
28/11/2018	Shire Oak Primary Environmental Education Session: Humans and other animals, classifying, habitats and environments Session.	Woodhouse Ridge	INW	30 Pupils and 4 Adults
25/02/2019	Assembly followed by Science Week indoor session	Shire Oak Primary	INW	200 Pupils and 9 Adults
Total				312



UNDERSTAND NATURE

- Bioblitzes with local groups, schools and members of the public
- Training in wildlife survey techniques provided by Ecological Consultant
- Wildlife surveys



Bioblitzes

Date	Details	Site	CC	Number of Participants
09/06/2018	Great British Bee Count	Golden Acre Park and Breary Marsh	ONW	6
10/07/2018	St Edmunds Cubs from Roundhay Bioblitz and Guided Nature Walk	Breary Marsh and Golden Acre Park	ONW	6 Adult Leaders with 20 Children
22/07/2018	Bioblitz Adel Moor	Adel Moor	ONE	2
04/08/2018	Big Butterfly Count	Adel Moor	ONE	9
09/08/2018	Ralph Thoresby High School – Bioblitz and Balsam pulling, Litter Picking	Adel Woods	ONE	3 Teachers and 9 Pupils
11/08/2018	Big Butterfly Count	Sugarwell Hill	INE	8
26/01/2019	RSPB Big Garden Bird Watch	Golden Acre Park	ONW	3
Total				66

Training in wildlife survey techniques

Date	Details	Site	CC	Number of Participants
18 - 19/06/2018	Phase 1 Habitat surveying training delivered by Gordon Haycock. Ecological Consultancy	Golden Acre Park and Breary Marsh	ONW	13
26/06/2018	Woodland NVC surveying training delivered by Gordon Haycock. Ecological Consultancy	Meanwood Park and Woodland	INE	10
03/07/2018	Grassland NVC surveying training delivered by Gordon Haycock. Ecological Consultancy	Breary Marsh	ONW	5
10/07/2018	Buglife – Urban Buzz, Pollinator species recording training Delivered By Catherine Jones	Golden Acre Park and Breary Marsh	ONW	8
07/08/2018	Heathland NVC surveying training delivered by Gordon Haycock. Ecological Consultancy	Adel Moor and Adel Bog	ONE	7
26/11/2018	Field/Indoor Native Health and Tree Identification Disease Workshop delivered by Dr Charles Lane	Meanwood Park	INE	18
Total				61

“It made a complex, hidden subject accessible”



Wildlife Survey Volunteer Programme

Date	Details	Site	CC	Number of Participants
18/06/2018	Butterfly Transects	Breary Marsh and Pauls Pond	ONW	8
18/06/2018	Wildflower Surveys	Breary Marsh and Pauls Pond	ONW	8
14/01/2019	Field/Indoor Lichen Workshop and Recording Session Delivered by Professor Mark Seaward, British Lichen Society	Meanwood Park	INE	15
Total				31

"It was great! I learnt a lot about the technicalities of surveying and also about the local plant life."



PROTECT NATURE

- Friends of Breary Marsh
- Provide training and support to existing Friends groups to help them protect their green space
- Meanwood Valley Volunteer Rangers
- Meanwood Valley management plans



Friends of Breary Marsh

Date	Details	CC	Number of People
30/06/2018	Guided Nature Walk of Breary Marsh, Balsam and Rhododendron Removal	ONW	4
12/01/2019	Reedmace Removal	ONW	8
02/02/2019	Coppicing and Dead Hedging	ONW	1
Total			13

“It was very interesting and more than what I expected. Much more to look forward to!”



Friends of Breary Marsh - Volunteer Group Task Programme 2019 – 2020

DATE and TIME	TASK
Saturday 12 January 2019 10:00am to 13:00pm	Fen Management - Reedmace Removal
Saturday 2 February 2019 10:00am to 13:00pm	Fen Management – Coppicing and Dead Hedging
Saturday 8 June 2019 10:00am to 13:00pm	Surveying for Presence of Water Voles and Harvest Mice
Saturday 6 July 2019 10:00am to 13:00pm	Rhododendron Removal - Pauls Pond
Saturday 2 November 2019 10:00am to 13:00pm	Woodland Management - Removal of Atypical Tree Species
Saturday 11 January 2020 10:00am to 13:00pm	Woodland Management – To Benefit Greater Tussock Sedge

HOW CAN YOU BE INVOLVED?

- User surveys and consultations
- Join the Friends of Breary Marsh
- Join our bioblitzes, wildlife surveys, volunteer tasks and other public nature events
- Help us to spread the word
- Ideas on future funding for the Meanwood Valley Ranger

ANY QUESTIONS?



Report of: Area Leader

Report to: Inner North West Community Committee [Headingley& Hyde Park, Little London & Woodhouse and Weetwood]

Report author: Jenna Robinson 0113 378 5475

Date: 14 March 2019

For decision

Finance Report

Purpose of report

1. This reports provides the Inner North West Community Committee with an update on the budget position for the wellbeing fund and Youth Activity Fund for 2018/19 and the current position of the small grants and skips pot.
2. The report also outlines the recommendations from the Members wellbeing workshop for the allocation of the wellbeing and YAF funding for 2019/20. The committee is asked to consider these recommendations for approval.

Recommendations

The Inner North West Community Committee is asked to:

- Note the current budget position for the Wellbeing Fund at Paragraph 10 and Appendix 1.
- Note the current budget position for the Youth Activity Fund at paragraph 11 and Appendix 1.
- Note the current budget position for the Small Grants and Skips at Table 1 and 2.
- Consider the projects listed at Table 3 for approval from the Wellbeing budget allocation for 2019/20.

- Consider the projects listed at Table 3 for approval from the Youth Activity Fund budget allocation for 2019/20.
- Consider the projects listed at Table 4 from the Capital budget

Main issues

3. This report provides members with an update on the budget position for the Wellbeing Fund for 2018/19, the current position of the small grants and skips pots, an update on the youth activity fund and available capital finding.
4. Community Committees have a delegated responsibility for the allocation of Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
5. The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
6. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations between different people when carrying out their activities.
7. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate). Further advice on these can be given on a case by case basis if required.
8. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications

should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

9. In addition, the Inner North West Community Committee receives a sum of Youth Activity Fund monies. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

Wellbeing budget Statement 2018/19

10. For 2018/19, the Inner North West Community Committee received a wellbeing allocation of £102,264. Taking into account project underspends and roll forward from 2017/18, the total fund available for new projects in 2018/19 was **£109,967**. This funding has so far been committed to 21 projects as listed in Appendix 1 totalling **£109,214**. The current wellbeing balance for large grants is **£752**.
11. For 2018/19, the Inner North West Community Committee received a sum of £23,040 Youth Activity Fund (YAF) monies. Taking into account project underspends and roll forward from 2017/18, the total fund available for YAF projects was **£33,168**. This funding has so far been committed to 7 projects leaving **£556** available for YAF allocation.
12. In addition to revenue, the Community Committee also receives an allocation of Wellbeing capital funding. The current capital balance is **£24,700**.
13. Appendix 1 sets out the current budget position for wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The wellbeing budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

Skips 2018/19

14. There have been two skips approved since the last committee meeting. These are listed in Table 1 below.

Table 1

Project Name	Organisation	Amount Requested	Amount Approved
Iveson Gardens Clean up skip	Cllr James Gibson	£195	£195
Ash road allotment skip	Ash Road Allotments	£165	£165

Small Grants approved 2019/20

15. There have been two small grants approved since the last committee meeting. This is listed in Table 2 below.

Table 2

Project Name	Organisation	Amount Requested	Amount Approved
PHAB Club Grant	PHAB Club	£331.51	£331.51
Money buddies	Burmantofts Community Projects	£187.50	£187.50

Wellbeing Revenue 2019/20 Projects for Consideration

16. The funding workshop for 2019/20 received 29 wellbeing applications totaling £182,008. These applications have been assessed against the funding criteria for Inner North West Wellbeing fund. Members have reviewed the applications in detail and have agreed that the projects listed in Table 2 below go to the community committee for consideration.

Table 3

Project Name	Organisation	Amount requested	Amount recommended for approval
Small Grants and skips	Communities Team	£6,000	£6,000
Communications budget	Communities Team	£1,500	£1,500
Festive lights	Leeds Lights	£13,788	£13,788
Irish Arts in Headingley and Hyde Park	Irish Arts Foundation	£850	£500 (small grant)
Women's Health Group	Behno Group	£7,608	£3,800
Little London Community Fun Day	Housing Leeds	£2,000	£2,000
Hyde Park Unity Day	Hyde Park Unity Day	£5,000	£5,000
Student Robberies	WYPS crime reduction	£6,405	£4,028
Leave Leeds Tidy	Leeds University Union	£9,367	£9,367
Woodhouse Connected	Oblong Ltd	£23,366	£1,815
Everfit	The Cardigan Centre	£5,750	£2,875
Headingley Lit Fest	Poetry workshops in schools	£2,100	£2,100

Steps2work	Right Choices Project	£3,598	£3,598
Eatwell Café	CALLS	£10,056	£10,056
Homework session – helping hands	Bahar Group	£3,958	£3,958
Additional Staff for Woodhouse Moor	Safer Leeds	£12,750	£10,000
Hyde Park Community Mural Project	University of Leeds Sustainability Team	£2,670	£2,670
The LAW group	Little London Arab Women's Group	£5,000	£5,000
Community Volunteering project	Caring Together in Woodhouse and Little London	£8,003	£8,003
Nursery 40 th Birthday Celebrations	North Leeds Community Nursery	£1,050	£500 (small grant)
Tackling noise nuisance from properties	LASBT	£6,000	£4,000
High school youth worker support	The Cardigan Centre	£8,280	£8,280
Holiday Projects	The Youth Service	£4,345	£4,345
Targeted holiday diversionary activities	Youth Justice Service and Youth Service	£2,200	£2,200

Youth Activities fund 2019/20 Projects for Consideration

17. Seven applications were received for funding totaling £54,587. The applications were assessed against the funding criteria for the Inner North West Youth Activities Fund and due consideration given to the results from the children's and young people's consultation in schools report.
18. Members have reviewed the applications in detail and have agreed that the five projects listed in Table 4 below go to the community committee for consideration.

Table 4

Project	Organisation	Amount requested	Amount recommended for approval
Global Mash up	Geraldine Connor Foundation	£6,900	£6,900
Meanwood Street Wise Project	Meanwood Junior Play Schemes	£2,817	£2,817
Weetwood Youth Project	Leeds Youth Service	£1,875	£1,875
Mini Breeze	Breeze projects and events team	£7,200	£7,200

Welcome In Youth Group	The Cardigan Centre	£8,625	£8,625
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Capital 2019/20 Projects for Consideration

19. Three applications were received for funding totaling £55,979. The applications were assessed against the funding criteria for Capital projects and members decided that two applications as listed in Table 5 go to the community committee for consideration.

Table 5

Project	Organisation	Amount requested	Amount recommended for approval
Stepping up for Melville Place	Woodhouse Ridge Action Group	£15,000	£15,000
Ireland Wood Community Garden	Ireland Wood Residents group	£5,000	£5,000

Community Infrastructure Levy (CIL)

20. As previously reported the Inner North West Community Committee receives an allocation of CIL funding. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.
21. The Inner North West Community Committee agreed at a workshop on 7 November 2017 to allocate the CIL Neighbourhood Fund in the area. Members agreed that funds raised through CIL are allocated in line with the current Wellbeing process; with the money to be pooled and allocated across all three wards. The current available balance of CIL is **£24,700**.

Corporate Considerations

Consultation and Engagement

22. The 2019/20 funding round was advertised to all Community Committee contacts. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people also being taken into account.

Equality and Diversity / Cohesion and Integration

23. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration.

Council policies and City Priorities

24. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
- Vision for Leeds
 - Leeds Strategic Plan
 - Health and Wellbeing City Priorities Plan
 - Children and Young People's Plan
 - Safer and Stronger Communities Plan
 - Regeneration City Priority Plan

Resources and value for money

25. Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

26. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

27. Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

28. The Inner North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme.

Recommendations

29. The Inner North West Community Committee is asked to:
- Note the current budget position for the Wellbeing Fund at Paragraph 10 and Appendix 1.
 - Note the current budget position for the Youth Activity Fund at paragraph 11 and Appendix 1.
 - Note the current budget position for the Small Grants and Skips at Table 1 and 2.
 - Consider the projects listed at Table 3 for approval from the Wellbeing budget allocation for 2019/20.
 - Consider the projects listed at Table 3 for approval from the Youth Activity Fund budget allocation for 2019/20.

- Consider the projects listed at Table 4 from the Capital budget

1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2018-19 financial year. It shows the amount allocated to the Inner North West Community Committee, details of the carry forward from 2017-18 and any existing commitments.

2018/19 INW Revenue Budget	Inner North West Community Committee
Balance Brought Forward from 2017-18	£ 21,268.73
INW Revenue Allocation for 2018-19	£ 102,264.96
Total	£ 123,533.69
Schemes Approved from 2017-18 budget to be paid in 2018-19	£ 13,566.33
Projects approved in 18-19	£ 109,214.71
Total Commitments	£ 122,781.04
Remaining to Allocate (Wellbeing)	£ 752.65
Remaining to Allocate (Youth Activities)	£ 556.26

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Approved	Actual	Remaining
INW/18/01/LG	Active Seniors Group	The Cardigan Centre	£ 5,800.00	£ 3,845.98	£ 1,954.02
INW/18/02/LG	Stepping Into Employable	Right Choices Project	£ 7,158.95	£ 7,158.95	£ 0.00
INW/18/03/LG	Behno Wellbeing Group	Behno	£ 5,891.50	£ 5,891.50	£ -
INW/18/04/LG	Leave Leeds Tidy	Leeds University Union	£ 6,678.61	£ 6,678.61	£ 0.00
INW/18/05/LG	Empowering women, embroidery	Vandan Group	£ 1,670.00	£ 660.00	£ 1,010.00
INW/18/06/LG	Hyde Park Unity Day	Hyde Park Unity Day	£ 5,000.00	£ 5,000.00	£ -
INW/18/07/LG	Eatwell Café Little London	Community Action Little London & Servia's	£ 7,736.00	£ 5,306.91	£ 2,429.09
INW/18/08/LG	Little London Community Fun Day	Leeds City Council – Housing Leeds	£ 2,000.00	£ 2,000.00	£ -
INW/18/09/LG	Inter-Generational Mutuality Project	Caring Together in Woodhouse and Little London	£ 7,308.00	£ 5,674.93	£ 1,633.07
INW/18/10/LG	Aireborough Supported Activities Scheme – Holiday Play Schemes	Aireborough Supported Activities Scheme	£ 1,884.00	£ -	£ 1,884.00
INW/18/11/LG	Additional Enforcement Staff for Woodhouse Moor	Leeds City Council Safer Leeds	£ 10,000.00	£ 10,000.00	£ -
INW/18/12/LG	Youth Support Worker	The Cardigan Centre	£ 7,188.00	£ 3,700.13	£ 3,487.87
INW/18/13/LG	Out of Hours Noise Nuisance	Leeds Anti-Social Behaviour Team	£ 6,000.00	£ -	£ 6,000.00
INW/18/14/LG	Small Grants & Skips Pot 2018	LCC Communities Team	£ 5,934.35	£ 2,377.38	£ 3,556.97
INW/18/15/LG	Communications Budget Pot 2017/18	LCC Communities Team	£ 1,451.80	£ 244.80	£ 1,207.00
INW/18/16/LG	Headingley LitFest 2018	Headingley LitFest	£ 2,100.00	£ -	£ 2,100.00
INW/18/17/LG	INW Festive Lights 2018	Leeds Lights – Leeds City Council	£ 12,996.00	£ 12,996.00	£ -
INW/18/18/LG	Money Buddies - Headingley Hub	Burmantofts Community Projects	£ 2,475.50	£ -	£ 2,475.50
INW/18/19/LG	Carnival Mash Up Returns	Geraldine Connor Foundation	£ 6,590.00	£ 6,590.00	£ -
INW/18/20/LG	Leeds LGBT & Sport Fringe Festival	LGBT & Sport Fringe Festival	£ 1,152.00	£ 419.07	£ 732.93
INW/18/21/LG	Ireland Wood Family Health and Wellbeing Project	Ireland Wood Residents' Association	£ 2,200.00	£ 2,200.00	£ -
					£ -
					£ -
Totals:			£ 109,214.71	£ 80,744.26	£ 28,470.45

1.3 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years.

Project reference	Project Name	Lead Organisation	Approved	Paid	Remaining
INW/17/13/LG	Community Volunteering Project	Caring Together in Woodhouse and Little London	£ 1,338.33	£ 1,338.33	£ -
INW/17/01/LG	Small Grants & Skips 2017	Communities Team WNW	£ 1,316.00	£ 1,316.00	£ -
INW/17/19/LG	Emotional and Wellbeing support – targeted intervention work	The Cardigan Centre	£ 5,432.00	£ 5,432.00	£ -
INW/17/20/LG	Paediatric First Aid for Parents and Carers	Ireland Wood Children's Centre	£ 680.00	£ -	£ 680.00
INW/17/21/LG	Conversation course	Bahar Women's Group	£ 4,800.00	£ 4,800.00	£ -
Totals:			£ 13,566.33	£ 12,886.33	£ 680.00

1.4 Youth Activity Fund 2017-18 Carry Forwards

The table below lists those Youth Activity projects supported in 2017-18 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Approved	Paid	Remaining
INW/16/11/YF	Cardigan Centre (Weetwood Pot)	Cardigan Centre	£ 5,163.00	£ 5,163.00	£ -
INW/16/12/YF	Meanwood Friday Night Club & Activity Weeks	Meanwood Junior Playscheme	£ 1,683.11	£ 1,683.11	£ -
INW/17/06/YF	Weetwood Youth Project @ Welcome In Community Centre	Leeds Youth Service	£ -	£ -	£ -
			£ 6,846.11	£ 6,846.11	£ -

1.5 Youth Activity Fund 2018-19

The table below lists Youth Activity projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Approved	Paid	Remaining
INW/18/01/YF	Easter Urban Arts Week 2018	DJ School UK / Breaking Through Leeds	£ 5,061.68	£ 5,061.68	£ -
INW/18/02/YF	Mini Breeze	Breeze	£ 7,200.00	£ 7,200.00	£ -
INW/18/04/YF	INW Activity programme 18/19	West Leeds Activity Centre (WLAC)	£ 5,500.00	£ -	£ 5,500.00
INW/18/05/YF	Youth Group at Welcome Inn	Leeds Youth Service	£ 2,339.00	£ -	£ 2,339.00
INW/18/06/YF	Wednesday Night Youth Group at Welcome Inn	The Cardigan Centre	£ 7,952.00	£ 5,836.27	£ 2,115.73
INW/18/07/YF	Rosebank Rangers	Hyde Park Source	£ 4,560.00	£ -	£ 4,560.00
			£ 32,612.68	£ 18,097.95	£ 14,514.73

Inner North West Youth Activity Funding 2018-19		
YAF Balance brought forward	£	11,170.01
YAF Allocation for Year 2018-19	£	28,845.04
YAF Total Allocation (inc b/f)	£	40,015.05
YAF Earmarked 17-18	£	6,846.11
Current YAF Figures		
Budget for Year:	£	33,168.94
Total Approved 18-19	£	32,612.68
Available Left to Allocate:	£	556.26

1.6 Capital Spend

The table below lists capital projects previously supported and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Wards Benefiting	Approved	Paid
INW/18/01/CA	Left Bank Leeds Community Garden	Left Bank Leeds owned by Antioch Trust		£ 5,000.00	0
INW/18/02/CA	Purchase of new tables and chairs - COMMUNITY ROOM	Better Leeds Communities		£ 1,305.00	1305
INW/18/03/C	Lovell Park Flats	Housing Leeds		£ -	0
INW/18/03/C	Rainbow Revamp	Rainbow Junktion		£ 686.00	0
INW/18/04/CA	Refurbishment of Welcome In Activity Room	OPAL		£ 10,000.00	0
INW/18/05/CA	Hollin Drive Replacement Rear Fence	Kirkstall Neighbourhood Housing Office		£ 6,407.68	0
INW/18/06/CA	Access Improvements to Burley Willows	Parks and Countryside		£ 11,000.00	0
INW/18/07/CA	Leeds Little Free Libraries	Leeds Little Free Libraries		£ 1,000.00	0
				£ 35,398.68	£ 1,305.00

Amount for spend in 2018/19 £ 24,700.00

1.7 Small Grant Breakdown of Spends 2018-19

The table below lists small grant projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Project Name	Lead Organisation	Approved	Paid	Remaining
INW/18/01/SG	PHAB Youth Group	Prince Philip Centre PHAB Club	£ 314.00	£ 314.00	£ -
INW/18/02/SG	Money Buddies	Burmantofts Community Project	£ 223.38	£ 223.38	£ -
INW/18/03/SG	Irish Arts & Cultural Activities in Headingley	Irish Arts Foundation	£ 500.00	£ 500.00	£ -
INW/18/04/SG	St Mark's Woodhouse Grounds Consultation	Gateway Church	£ 420.00	£ 420.00	£ -
INW/18/05/SG	Ireland Wood Residents Association Fun Day	Ireland Wood Residents Association	£ 500.00	£ -	£ 500.00
INW/18/06/SG	Ireland Wood Family Health and Wellbeing Project	Ireland Wood Residents Association	£ -	£ -	£ -
			£ 1,457.38	£ 1,457.38	£ 500.00

1.8 Skips Breakdown of Spends 2018-19

The table below lists skip applications supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project reference	Group Name	Full Address of skip	Approved	Actual
INW/18/01/SK	Hollin Lane Allotments	Hollin Lane Allotments, Hollin Drive, LS16 5NE	£ 145.00	£ 145.00
INW/18/02/SK	Hyde Park Unity Day	Hyde Park (Woodhouse Moor)	£ 420.00	£ 420.00
INW/18/03/SK	Weetwood members	95 Silk Mill Drive, Leeds, LS16 6PX	£ -	£ -
INW/18/04/SK	Clr Javaid Akhtar	Lovell Park View, LS7 1DA-opposite no 15 on green	£ 190.00	£ 190.00
INW/18/05/SK	Clr James Gibson	Iveson Garden, LS16 6NZ	£ 195.00	£ -
INW/18/06/SK	Ash Road Allotments	Top Car park, Ash Rd Allotment, LS6 3NZ	£ 165.00	£ 165.00
			£ 1,115.00	£ 920.00



Report of: Area Leader

**Report to: The Inner North West Community Committee – Headingley & Hyde Park,
Little London & Woodhouse, Weetwood**

Report author: Jenna Robinson - 0113 378 5475

Date: 14th March 2019

To note

Area Update Report

1. Purpose of report

- 1.1 This report provides members with a summary of recent sub group and forum business as well as a general update on other project activity.
- 1.2 Members are asked to note the discussions of the Inner North West Community Committee sub groups and any key messages.
- 1.3 Members are asked to note the key public health messages for the area.
- 1.4 Members are asked to note the NHS Leeds Clinical Commissioning Group updates.
- 1.5 Members are asked to note the Community hub updates.

2. Background information

- 2.1 An area update report is submitted at every cycle of community committee meetings, unless there is no additional business to report from sub groups or any other project activity to report. Partner organisations and council services may also contribute information to the area update report.

3. Main issues

There have been no sub group meetings since the last committee.

There have been 2 Universal Credit workshops which took place at the Welcome In on Tuesday 19th February and Woodhouse Community Centre on Thursday 28th February.

4. Key Public Health messages for Inner North West

4.1 Cold Weather and Isolated / Vulnerable residents

Where's your next hot meal coming from?

If you are a carer, paid or voluntary, a neighbour, someone close to a vulnerable isolated older person or a health and social care professional such as a social worker or district nurse you may come across someone who is having problems with eating and possibly at risk of malnutrition.

One in ten people are malnourished – often those who are lonely, have a change in personal circumstances, have mobility problems, don't know how to cook, don't know what to cook or just no longer interested.

What do we mean by malnutrition? It is a serious condition that occurs when a person's diet doesn't contain the right amount of nutrients and can be either:

- Under-nutrition – not enough nutrients
- Over-nutrition – more nutrients than you need

Malnutrition and dehydration are both causes and consequences of illness and have significant impact on anyone's health

But how can we help? Just by starting a conversation:

- "It's going to be cold – have you got a hot meal for later?"
- "I'm off to the shops – need anything?"
- "What are you having for dinner tonight?"
- "Fancy a hot drink?"

It means you can start talking about food and drink in a casual way and find out what help they need. The website www.leeds.gov.uk/nexthotmeal gives you access to all sorts of support material and information that you can pass on too.

So the next time you visit an older person, either professionally or personally, why not ask "Do you know where your next meal is coming from?" and see what happens.

4.2 Lunch Clubs

2018/19 saw 87 lunch clubs funded across the city with just over 2800 older people receiving a hot, nutritious meal for around 40 weeks of the year.

Leeds Community Foundation, in partnership with Leeds City Council, are pleased to be offering grants to support the vital work of lunch clubs across the city for 2019/20. These

grants are specifically for the running costs of lunch clubs and can support new clubs as well as helping existing ones to continue delivering services.

Clubs must run activities in Leeds and be providing regular hot meals to local older people. Funding is awarded as a contribution towards running costs and can help with rent, training, meal costs and volunteer expenses. The scheme cannot cover day trips, home delivery of meals or additional social activities provided by lunch clubs. In order to be eligible, clubs must:

- be run by a management committee, have a constitution/governing document and a bank account in the name of the club (or of the charitable Organisation which runs the club)
- serve approximately 20+ hot meals per week to older people (if you have a smaller number, the panel may use discretion and award a grant which as be scaled down proportionately)
- operate for at least 40 weeks of the year (if you operate for fewer weeks, the panel may use discretion and award a grant which as be scaled down proportionately)
- have adequate insurance and volunteers who are trained, specifically in Food Handling
- New clubs must be able to demonstrate the need for their services
- Clubs must make use of appropriate training for volunteers and be prepared to work with other local organizations

The deadline for receipt of applications is 12 noon on Thursday 14th February 2019. Any queries about the program can be directed to the Leeds Community Foundation Grants Team on 0113 242 2426 or e-mail grants@leedscf.org.uk

4.3 Cold Weather and Older Citizens

It is that time of year again when seasonal influenza is here and time to promote the uptake of the best protection – the vaccine.

The link below is for the Council's public facing webpage that has a wealth of information on the why, who and how. Leaflets and posters are available to promote uptake of the vaccine and these can be viewed and downloaded via the webpage.

Leaflets and resources are also available from the Public Health Resource Centre Please encourage uptake of the flu vaccine with service users, their families and carers and frontline staff as you feel appropriate. For more information please contact Kevin.McGready@leeds.gov.uk or go to www.leeds.gov.uk/flu

4.5 Social Isolation Tool for signposting vulnerable citizens to support services

Go to <https://leeds.care.vu/> Using the isolation support tool

The isolation support tool helps you find the names, websites and phone numbers of support resources for residents who may be socially isolated.

1. Click on the menu ☰ and select "Isolation Tool".
2. If you know the category for resources you want to look up, pick "Choose from list" and pick the category from the list.

3. If you don't, click "Interactive" and the tool will ask you some basic questions about the resident, leading you to the most appropriate category. You can go back or restart at any time.
4. By default, all resources are shown. If the resident is not older, BAME or LGBT+, you can exclude resources that are specifically for these people by unticking the boxes at the bottom at any time. Contact Jonathan.Hindley@leeds.gov.uk for more information.

5. Updates from NHS Leeds Clinical Commissioning Group

5.1 Your views needed on Leeds urgent treatment centres proposal

NHS Leeds Clinical Commissioning Group (CCG) has developed a proposal for urgent treatment centres for the citizens of Leeds and would like to hear your views.

Over the last few years we have spoken to local people who have told us that it's not always clear who would be best placed to help you, or a loved one, when you're not feeling well or have been injured.

This is especially the case where you feel you need to be seen quite quickly but you know it's not an emergency. We know that the way services are currently designed to help you in this situation – which we often call urgent care services – are not easy to understand.

Urgent care is care that someone feels is needed on the same day but their illness or injury is not life-threatening. This could include anything from cuts, minor injuries, bites or stings through to mild fevers, vomiting and diarrhoea etc.

We feel that our proposals will help simplify the system for you when you have an urgent care need.

The CCG is encouraging people to feedback their views by completing a survey, available online or in paper format. You can also attend one of the events the CCG has organised. Further details are available on the web address below.

Read the proposals in full and have your say today: www.leedsccg.nhs.uk/UTCsurvey.

5.2 Item 2: The Leeds Big Thank You campaign

We write to make you aware of a new citywide campaign, the 'big thank you / you can be a winter hero'. This is a system-wide campaign that covers the NHS, Leeds City Council, community and voluntary sector organisations, carers and the unsung heroes among our communities. I hope you will join me in supporting this very compassionate campaign that we recently launched with the Yorkshire Evening Post.

Please join us in:

Saying a public thank you to all those in our wards who are helping people stay well this. Write your message on the board here: www.bigthankyouleeds.co.uk - you can see the messages we've already received here: <https://bigthankyouleeds.co.uk/big-thank-you-gallery/>

Sharing the message on your social media and at events you are at, that we can all be winter heroes by: looking after our own health, checking in on our elderly or vulnerable neighbours and being prepared for bad weather.

The campaign seeks to encourage people to say a thank you to their winter heroes from all walks of life. This could range from frontline public sector staff, community and voluntary staff as well as people within our communities who look out for others such as unpaid carers or a community connector. At the same time we are also encouraging people to think about small steps they could take so that they too could be a winter hero. This could include getting a flu jab, looking out for neighbour or planning ahead for any bad weather. This is an opportunity to try an innovative approach to deliver some of our key prevention messages for winter in an effort to reduce wider system pressures.

We're pleased with the support we've received locally from the NHS in Leeds, Leeds City Council and our community and voluntary sector organisations. Recently we have also been joined by West Yorkshire Police, the British Transport Police and the Yorkshire Ambulance Service NHS Trust.

You will know many individuals and organisations in your ward and beyond who keep your community and the city going through winter and beyond. Now's a great chance to say thanks to them.

5.3 Item 3: We're Proud to be 'Looking out for our Neighbours'

We are excited to announce that we are supporting a brand new community campaign from West Yorkshire and Harrogate Health and Care Partnership.

'Looking out for our Neighbours' is a new campaign that aims to help prevent loneliness in our communities by encouraging people to do simple things to look out for one another.

Although lots of people in Leeds are already doing great things to help those around them, there is still more we can all do to positively impact on the wellbeing of others.

A Health Foundation report (December 2018) highlighted how living alone can make older people 50% more likely to find themselves in A&E than those living with family. Pensioners living alone are also 25% more likely to develop a mental health condition. 'Looking out for our Neighbours' aims to change this - by inspiring people to do small things to reach out to the people around them.

The campaign will launch on the 15th March across West Yorkshire and Harrogate and has been co-created with over 100 residents in these areas, drawing on their neighbourly experiences. Keep an eye out for more information.

6. Community Hub Updates

6.1 Headingley hub

Code Club – Thursdays, fortnightly – ongoing and extremely well attended by young people. Replaced CoderDojo which had low numbers. New Club fully booked out with 7 children and 6 parents. Increase number of room use by Engage and Forward Leeds to meet local residents to deliver their services.

Senior CSO and Asst. Hub Mgr. attended Leeds Bradford event for Jobshop. 48 sign ups and massive interest in a Yeadon Jobshop (being run by the West team) £4975.92 raised for Cards for good causes. Knitting group has started 10.01.2019. First session: two 60+ ladies who had never met before, exchanged numbers and agreed that, outside of the knitting group, they would meet up and knit with one another at one another's houses.

While we encouraged them to return to meet at the Hub weekly, this was a fantastic demonstration of working to bring otherwise socially isolated people into contact with peers. One of the ladies had told CSO about how she doesn't get out much due to physical disabilities and was really happy that we had started the knitting group. All of this was organised by a CSO on site.

Stefan (Senior) is doing an amazing job at promoting the Jobshop. He has been doing a leaflet drop around the area generating a lot of interest and sign ups. Both Julie (CSO) and Stefan have been in contact with the local Housing Offices to get them to promote it too and contact has been made with West area housing manager to send out to all tenants as part of annual tenancy visits.

Jobshop success - Stefan has been working with a 75 years young customer who want to come out of retirement and has found a position suitable for her as a manager of the sheltered accommodation where she lives. Fingers crossed for a good outcome to this but wanted to share anyways as it really shows that the Jobshops do not discriminate. Well done Stefan!

7. Area update newsletter (See appendix 2)

- 7.1 Through discussions at area chair's forum, it has been agreed that update newsletters be produced for each of the community committees as a means of communicating business to the public.

8. Corporate considerations

8.1 Consultation and engagement

Elected members have been consulted on the content of this report.

8.2 Equality and diversity / cohesion and integration

There are no equality and diversity issues in relation to this report.

8.3 Resources and value for money

There are no resource implications as a result of this report.

8.4 Legal implications, access to information and call in

There are no legal implications or access to information issues. This report is not subject to call in.

8.5 Risk management

There are no risk management issues relating to this report.

9. Conclusion

This report provides members with an update on recent sub group business and other project work undertaken by the Communities Team.

10 Recommendations

This report provides members with a summary of recent sub group and forum business as well as a general update on other project activity.

Members are asked to:

- Members are asked to note the discussions of the Inner North West Community Committee sub groups and any key messages.
- Members are asked to note the area update newsletter (Appendix 1)
- Members are asked to note the discussions of the Inner North West Community Committee sub groups and any key messages.
- Members are asked to note the key public health messages for the area.
- Members are asked to note the Updates from NHS Leeds Clinical Commissioning Group.
- Members are asked to note the Community Hub Updates.

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Spring 2019

**Community
Committee**

**Headingley and
Hyde Park
Little London and
Woodhouse
Weetwood**



Inner North West Community Committee



New and exciting projects for 2019

The Community Committee have been hard at work making their decisions on projects to fund for their residents for the new financial year. A new allocation of money has meant that projects old and new by community groups across the area will be funded. Just remember, the community committee can still allocate small grants for organisations of up to £500. To find out more contact:

***Apply for up to
£500***

communitycommitteefunding@leeds.gov.uk

SMALL GRANTS AVAILABLE

PHAB centre received a small grant from the INW councillors. Here they are celebrating their 50th Anniversary!

Irish Arts
Foundation
received a
small grant
from the
INW coun-
cillors



What's been happening in my area?

The Health and Wellbeing project in Ireland Wood started this year—the project includes healthy food and exercise in the form of Unorthobox. The project is aimed at the whole family and places are filling up fast every week!

“I've started to do more exercise as a result of attending the Unorthobox sessions—it's sparked me off”



PHAB's 50th Anniversary

The Prince Philip Centre PHAB Club has also been fortunate to receive a grant from the INW councillors wellbeing Fund to enable them to employ a Youth Worker to support the volunteers who run the Club. This year we are celebrating our 50th Anniversary of caring for people in Leeds with a physical disability, mild learning disability or life-limiting illness sharing time with able bodied people. We have met at the Prince Philip Centre, Scott Hall, Leeds LS7 2HJ on Friday evenings since 1969/70. PHAB is a city-wide club helping people of all ages. We have four specially adapted vehicles, driven by volunteers, who collect members from their homes and bring them to the Club or take them on outings and residential.

PHAB are always welcoming new members—if you know of anyone then please get in touch with Ann Hart Hon.Secretary at ann.hartphab@btinternet.com or call on 01937 573722.



To find out more, go to our Facebook page @Inner North West Community Committee.

Your Community Committee

Inner North West Community Committee

Headingley and Hyde park ward



**Councillor
Al
Garthwaite**



**Councillor
Johnathon
Pryor**



**Councillor
Neil
Walshaw**

Little London and Woodhouse ward



**Councillor
Javaid
Akthar**



**Councillor
Kayleigh
Brooks**



**Councillor
Gerry
Harper**

Weetwood ward



**Councillor
Johnathon
Bentley**



**Councillor
Christine
Knight**



**Council-
lor
James
Gibson**

Leeds has 10 community committees, which meet at least 4 times a year. They are open to the public and provide a forum for residents to raise key issues of concern with local Councillors and help influence decisions about their area. In the past year, Inner North West Community Committee

Our Community Meetings

Inner North West Community Committee will be next meeting at the Woodsley Road Community Centre on Thursday 14th March at 7-9pm.

Why not get in touch?

 Facebook.com/
LCCInnerNW

 west.north.west@leeds.gov.uk

 @_YourCommunity

 **0113 3367856**

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Leeds City Council
Communities Team
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Report of the City Solicitor

Report to: Inner North West Community Committee (Headingley & Hyde Park; Little London & Woodhouse; Weetwood)

Report author: Gerard Watson, Senior Governance Officer, 0113 37 88664

Date: 14 March 2019

For decision

Dates, Times and Venues of Community Committee Meetings 2019/2020

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2019/2020 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2018/19, this Committee is scheduled to hold 4 meetings.
3. To be consistent with the number of meetings being held in 2018/19, this report seeks to schedule 4 Community Committee business meetings as a minimum for 2019/20. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2018/19, for those Committees which held workshops, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2019/20, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule a minimum of 4 Community Committee business meetings for 2019/20 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2019/20 is as follows:
 - Thursday, 20 June 2019 at 7.00 p.m.
 - Thursday, 26 September 2019 at 7.00 p.m.
 - Thursday, 12 December 2019 at 7.00 p.m.
 - Thursday, 12 March 2020 at 7.00 p.m.

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Thursday at 7.00 p.m. and the proposed dates (above) reflect this pattern.
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.
9. Members may also wish to take this opportunity to consider and agree any appropriate meeting venue arrangements for the forthcoming municipal year.

Options

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2019/20, Members are requested to agree the arrangements for the same period.

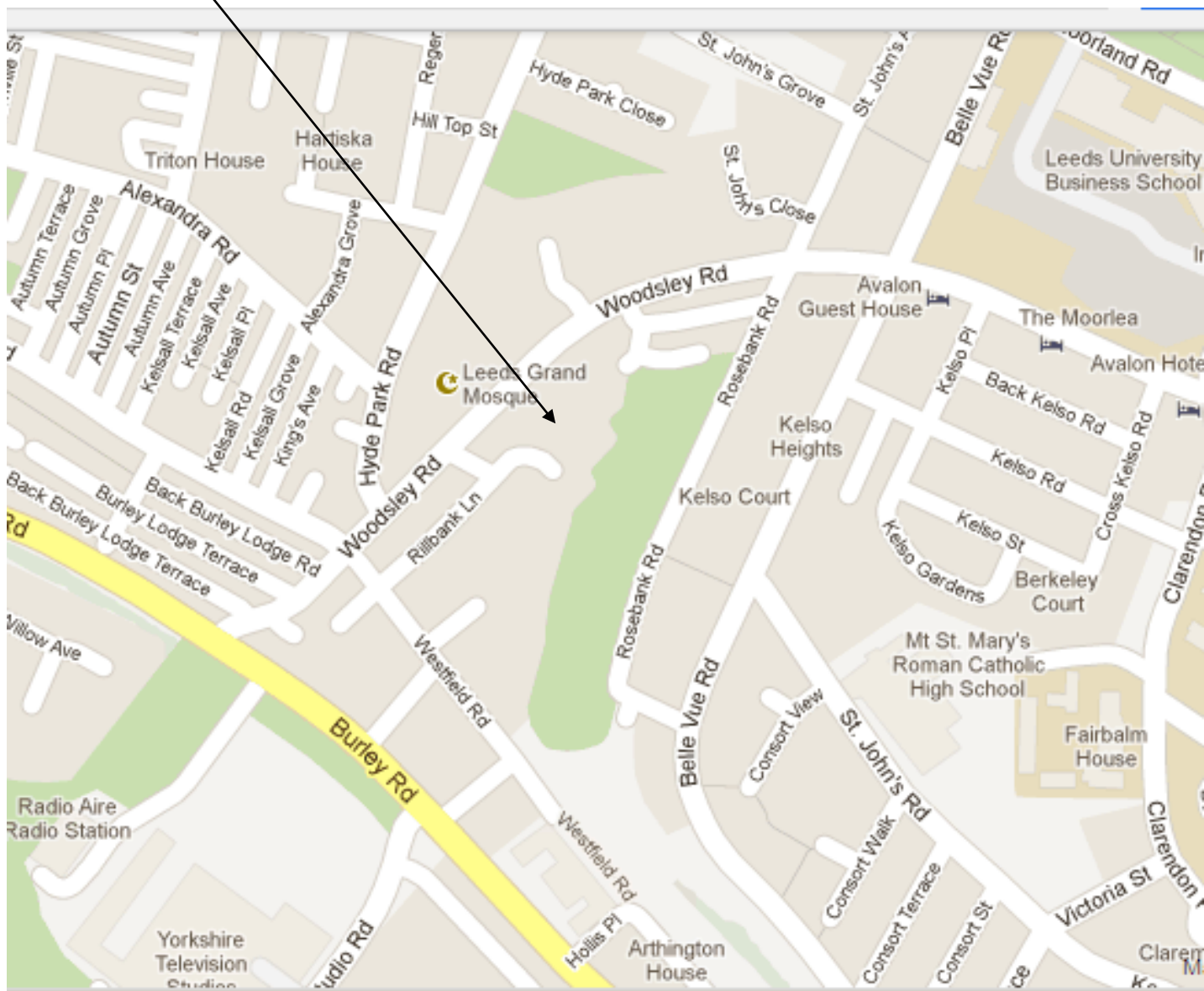
Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2019/20 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable

Woodsley Road Community Centre
64 Woodsley Road
Leeds
LS3 1DU



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